

**Saratoga Central Catholic School
Board of Trustees**

***Meeting Minutes
Monday, September 30, 2024***

Opening

The regular meeting of the Saratoga Central Catholic School Board was called to order at 4:40 pm. Principal Chris Signor led the opening prayer.

Present

Dan Kumlander- Chair, Jeff Pompa - Vice Chair, Trish Dugan - Secretary, Chris Signor - School Principal, Mike Lenz, Steve Benton and Lisa Moser (via phone).
Gail Riley, parent and John Dooley, parent were there as guests.

Father James Ebert and Rose Place were absent.

Approval of Minutes

Jeff Pompa made a motion to approve the previous minutes. Dan Kumlander seconded. Motion was approved by board.

State of the School Report: (Chris Signor, Principal)

- Staffing was discussed. The school recently hired Johnna Alfarone as the new Middle School Science Teacher. We are still lacking a Chemistry Teacher. There have been candidates; however Principal Signor is currently working with a person that is highly motivated to come to SCC next year. To alleviate the void the school has decided to double up Physics this year and then double up Chemistry in the next year. This is a common practice with current staffing shortages. Advanced classes will take AP or College Courses.
- This is the second year where student enrollment is above budgeted enrollment. 209 students enrolled with 2 tours scheduled. After Thursday's finance meeting with the Diocese we will have the final budget.
- SCC's Oktoberfest fundraiser had a great turnout 459 people attended. \$12,500 was raised. Next year will be bigger and better. MC, German music, shade, more seating, possibly push date to October, more marketing and advertising, banners, printed material, press, merchandising and contests.
- The Athletic Administration and performance objectives are being discussed to promote and push athletic best practices (eg how many players, where the program is going, etc.). Sign ups and communication have already been changed. We are tripling the effort, sign ups in gym class, assembly sign up and Google sign up forms to parents, to verify enrollment.
- Cognia update: In three years SCC will be re-accredited. The next three years we will be focused on curriculum and instruction. Assistant Principal Farrell is well versed and has been working on this with the Diocese for six years. We are mapping a curriculum for the Diocese as there is currently not a program in place. NYS is moving away from common core. Next Generation Standards will be the new guideline. To accomplish this, instead of our normal faculty meetings monthly, there will be departmental meetings every Monday on rotation. For example, Health and Physical Education will meet with Principal Signor for both MS and HS. At that time they will be handed the new standard to map for the month. By the end of the year each monthly map will then turn into a curriculum. Mapping these curriculums will alleviate the cross over from previous curriculums.

Committee Reports:

a. Advancement and Development (Lisa Moser)

- The 2026 Gala was discussed. Lisa Moser said that they are looking to hold it at the Automobile Museum. Her committee is currently discussing options of making it more of a high end cocktail party for a fresh new look. Saturday January 11th 2025 will be the date.
- Golf Tournament details will also be coming soon.

b. Enrollment and Retention (Nikki Hartmann)

- Nikki Hartmann reported to Chair Dan Kumlander that a “special meeting” took place on 9/11/24 to plan for the fall “Saints for a Day” 5th Grade event. St Clements 5th Grade class will visit SCC on 10/22/24. Pat Douglass is in contact with sister schools and is the contact person for this event.
- Enrollment increased from 198 two years ago to 211 currently.

c. Mission Enhancement (Trish Dugan)

- The campus ministry report will be submitted at the next meeting because the last report covered both May and June 2024. There were two new Religion teachers hired at SCC. Pat Douglass and Trish Dugan will be setting up a meeting to get insight and input for the committee and the mission.

d. Finance (Dan Kumlander)

- This Thursday we will be having our final 24/25 budget meeting with the Diocese. 23/24 finished in the black \$67,374. Better than budgeted value of \$49,584. Increases over projected due to increased enrollment.
- Net surplus will allow us to use net of gala over \$100,000 for capital improvements (\$22,167).

e. Facilities (Jeff Pompa)

- The parking lot was repaved. Thank you to SCC's BOT member Steve Benton for guidance on the project.
- Roof replacement is still being explored.
- We have ceased operations for athletic use in the lot across the street due to student safety concerns. It is unsafe for students crossing the road and the lot has a very uneven surface with unsafe debris littered about the field. The Diocese recently filed a safety report and recommended the school stop using it.

f. Nominations (Lisa Moser, Jeff Pompa, Rose Place)

- The committee is still looking for one non parent community member or alumni to join the Board of Directors.

Additional Agenda Items

1. Old Business

- None

2. New Business

- Mike Lenz offered to help with other committees.

Closing Prayer – (Chris Signor)

- The meeting was adjourned at 5:33pm. Principal Signor led the closing prayer.